

Space Family Education, Inc.
Board of Director's Open Meeting

REPORTS

Director

Staffing

- **New Hires:** New subs been brought on.
- **Resignations:** Claire in the Young Two's resigned. Jaime has returned to that position.
- **Other:** Summer camp is a go. Location will be the old child care facility. Ms. Hirning plans on having five teachers over there and planning for approximately 60 kids. We already have 33 signed up. Current members and returning summer camp parents. A lot of folks have picked up the paperwork. Details still being worked out. Phones will have to be activated in the building, but we will use the computer lab over in the main building. Lunches will be available for a charge.

Operations

Facility: Leaking ceilings are being worked. Trying to determine where the leaks are coming from. Staff workday will occur next Friday so the teacher's can do what they can't while the kids are in the room. Ms. Hirning mentioned that the Center recently had a child pinch her finger in a door. She mentioned that she was planning on purchasing some devices that she had recently discovered that prevents pinched fingers. She pointed out that this was a safety issue that had been turned in as a close call and that the 9th floor was looking into it.

Special Events: Parent workday will be held March 31st with April 7th as a rainout date. Infant room 1 wants flowers planted outside. The wood play house needs some work. Ms. Hirning pointed out that she would like a little race track painted for the kids as well. She took the action to generate the list and get the note out to the parents saying come work, please! Some parents suggested that a line be painted in the breezeway to keep the kids from running out. It was agreed that something such as a little stop sign. . something. . was needed to make the breezeway more safe. Tim Boyes took the action to get this taken care of.

Birthday party for the school is scheduled on April 12. Speech and language testing will be April 10th. Pre-K has to do it; others can participate voluntarily. Vision screening is May 11th.

Other:

Ms. Hirning mentioned that she had an instructor come and train the teachers on movement activities for the kids and that she was looking into more training. Ms. Hirning pointed out that the school did get some money from use of the SchoolPop website and that she planned to send a note thanking parents for their contributions. The next fundraiser will be everybody's favorite: chocolate. Each family will get a box to sell. If all sells, the school can get 2K.

Ms. Hirning stated that she did the survey to determine parent interest in extended hours. The results indicate that out of 90 families, she had a 30 % response of which only 7% said they'd use it daily and 23% said they would use it randomly. If it is determined that this is enough interest the next step is to figure out the cost and process for supporting. Ms. Hirning recommended that they do it two days a week first just to determine if it would work. The Board finally decided to defer any decision until we could get Ms. Gomez to look at what would make it financially viable. Ms. Hirning received the action of getting the data to her for her to examine. Mr. Boyes suggested that when we get the data from Ms. Gomez, we can vote on it via e-mail and not wait for the next Board meeting.

Ms. Hirning brought up the subject of the charge for the bus. She pointed out that when it is used it costs SFEI \$35 a day, plus mileage. It had been brought to her attention that parents who were using it as part of a child's birthday party activities were not covering the lease cost. Ms Hirning doesn't think it's fair to

charge the parents at this point and the Board agreed. It may need to be reviewed at a later time, but for now the issue was tabled.

The subject of food came up and the cost of it. The one thing that was standing out in the budget so far was how much food was costing. Mr. Boyes mentioned to the parents there that this was the kind of thing the Budget Committee will need to review and work on improving for next year. He used this as an opportunity to solicit parent interest in participating in this committee's activities.

Ms. Hirning brought up NAEYC guidelines as they relate to child migration. To her it makes sense to keep the teachers in their rooms. According to NAEYC, teachers are supposed to migrate with the children. Ms. Hirning mentioned to the Board that she was worried about losing a few points given the current practice of letting teachers stay in their rooms. Discussed moving one teacher and leaving the others. We decided that it was a Director's call. And that we were willing to run the risk. Overall the Board felt that if it helped keep good teachers to NOT migrate, that they outweighed the chance of losing a few points.

Committees

Education Curriculum:

(Kristy Hirning)

Playground: Mr. Bryan Kelly has graciously volunteered to be the chair of the Playground committee and

took the action to review what needed to be done for the parent workday. Ms. Susan Thames also

volunteered to participate.

Newsletter and WebPage:

No report

Room Captains

Infant 1

(Pam De La Cruz; Alternate, Erica Vandersand)

No report.

Infant 2

(Louis Nguyen; Alternate, Jennifer Lewis)

No report. Cots are being used. They turned out to not be as expensive as Ms. Hirning was thinking last Board meeting. The room is now functioning as a Toddler room and parents seem happy.

Toddler 1

(Angela Hart; Alternate, Cindy Cross)

No report.

Toddler 2

(Steve Grebel; Alternate Neal Sinclair & Steve Hess)

No report.

Young 2's

(Bryan Kelly; Alternate, Linda Moreland)

Several parents were in attendance to express their concern related to the loss of Ms. Claire. Parents were upset because they liked where she was taking the room and were concerned because she had expressed some feelings like she was "forced" out. The better teacher was the one that left. Parents pointed out that they receive daily feedback from the music teacher, sign language teacher, but get little feedback from the current teacher.. Ms. Hirning requested clarification on what they wanted from the teacher's regarding daily behavior. There was much discussion about the "policies" in the room. Mr. Boyes shared with the parents that these kinds of issues are best addressed directly with the Director, Ms. Hirning and that if they,

then, receive no resolution should feel free to bring things to the attention of the Board. The general consensus was the parents were willing to work within the recent guidelines that Ms. Hirning had shared with them and felt comfortable that she was working it appropriately. Ms. Buquo mentioned to the parents that having had a child in the facility for five years, she saw lots of teachers come and go. Many of them excellent. The parents needed to understand that was part of the nature of the beast and that their concerns for the qualifications and expectations of the teachers should be shared with Ms. Hirning so that she can do her best to work with that and hire the best teachers. The Board emphasized their confidence in Ms. Hirning's ability to do so.

The discussion ended with the sense that the parents were satisfied with what Ms. Hirning was doing to deal with the situation.

Older 2's

(Trish Caffey; Alternate, Ray Gomez)

No report.

Early Pre-K

(Garry Fender; Alternate, Vanessa Patterson)

No report.

Pre-K

(Laurie Garcia; Alternate, Gretchen Thomas)

No report.

Kindergarten

(David Goeken; Alternate, Susan Morgan)

Kindergarten's going great.

Board Members

Policies and Procedures

Gretchen Thomas:

One opening in infant 1 that was being worked. No concerns.

Secretary

Lynn Buquo

Ms. Buquo once again took the opportunity to thank Ms. Coppedge for her support pointing out that she had taken it on herself once the database was up to date to find out which parents were delinquent in their dues for the year.

Treasurer

Susan Gomez

No report will come via e-mail.

Vice President

David Goeken

The committee for the corporate sponsorship has met and they have a letter that will go to every contractor offering the opportunity to sponsor the Center. It was recommended that it go to the CEO's. We'll have a plaque that will be displayed for each contributor.

President

Tim Boyes

Emergency Administrative Leave for Ms. Hirning will be extended through April 30th. He also stated that the new MOU with JSC was completed.

SFEI Members

Walk-ons

BUSINESS

Old Business

New Business

One of the parents offered a recommendation for a fundraiser called original artwork. The Center provides the children's art and then parents can order all kinds of different products that have that artwork on it. The Board agreed that it was an excellent idea. Ms. Hirning asked her to provide her with the specific information so she could look into it.

The next meeting will be April 19th, 2001
Room Location JSC Child Care Center--11:30 AM - 1:00 PM